

JEFFERSON RADIOLOGY

ENROLLMENT STEPS

OKTA Multifactor Authentication

Securely accessing Jefferson Radiology's images via the new cloud-based PACS requires Multifactor Authentication (MFA) through OKTA.

This guide contains step-by-step instructions to enroll in OKTA MFA. Once OKTA MFA is enabled between mobile and desktop, you can securely access images.

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PACS & OKTA OVERVIEW

Why is Jefferson Radiology upgrading their PACS?

Jefferson Radiology is upgrading their PACS system to enhance the way your practice accesses and manages images and reports. This upgrade will improve system reliability, provide self-service password reset, and offer a more secure connection.

What is OKTA?

Okta Multifactor Authentication (MFA) is a critical component of our upgraded PACS system. It adds an extra layer of security to ensure that only authorized users can access our systems.

How does the upgraded Jefferson PACS and OKTA benefit referring providers?

- Improved workflow and ability to access images from anywhere
- Better collaboration with real-time updates and 24/7 support
- Enhanced security reduces the risk of unauthorized access to patient images
- Self-service password reset

PREP FOR INSTALLATION

Set up time is less than 5 minutes.

Be sure to have your phone ready and be sitting at your computer.

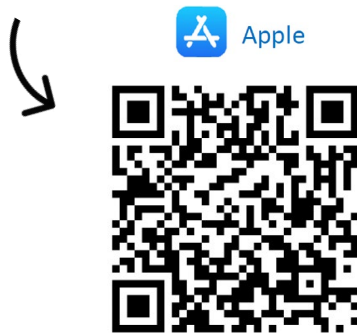


STEP 1

INSTALL OKTA ON MOBILE

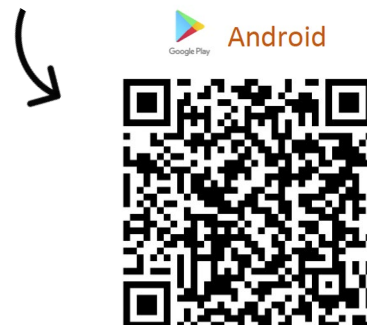
On your mobile device, install the OKTA Verify app by scanning a QR code below. Your device will initiate the download.

Scan here if you use an iPhone



<https://itunes.apple.com/us/app/okta-verify/id490179405>

Scan here if you use an Android



<https://play.google.com/store/apps/details?id=com.okta.android.auth>

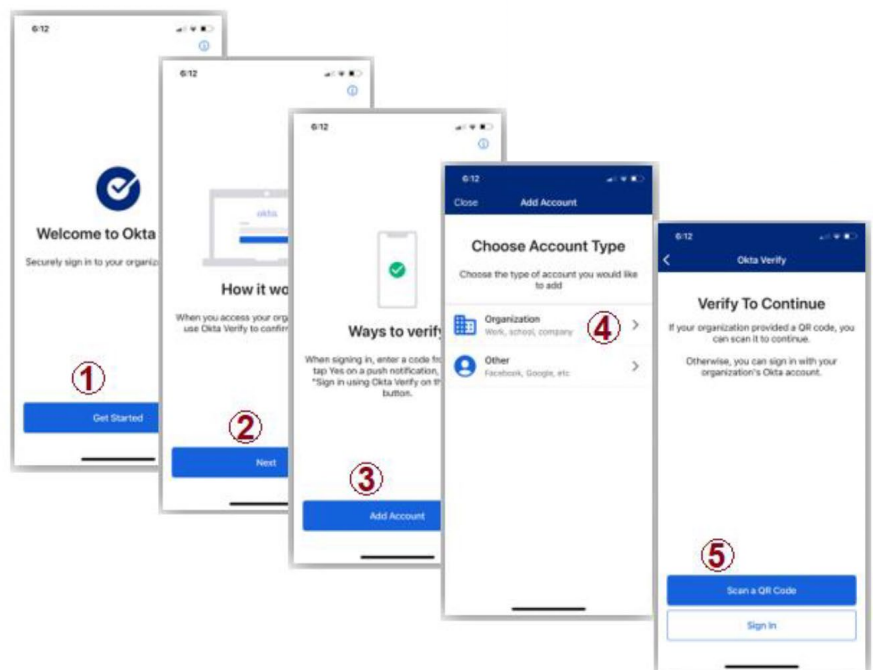
STEP 2

SET UP OKTA ON MOBILE

Once the download on your mobile device is complete, open the Okta app to begin the set up. You will go through five screens, following the prompt on each screen.

The prompts to click are as follows:

- Select 'Get started'
- Select 'Next'
- Select 'Add Account'
- Select 'Organization'
- Choose 'OK' if Okta requests to access your camera.
- Remain on the 'Verify to Continue' screen and continue to Step 3.



STEP 3

LOG INTO OKTA ON DESKTOP

While you remain on the 'Verify to Continue' screen on your phone from the previous step, log onto your desktop and go to <https://login.radpartners.com>.

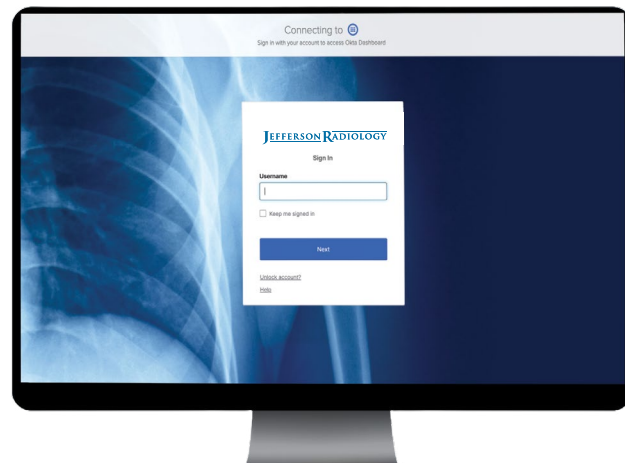
This step might not display a screen; however, if one displays follow the steps here:

If your screen displays "kerberos", simple select cancel.



A screenshot of a web browser showing a 'Sign in' page. The URL bar contains 'https://oie-radpartne...kerberos.oktapreview.com'. The page has 'Username' and 'Password' input fields, and 'Sign in' and 'Cancel' buttons. A large, diagonal watermark reads 'Message Irrelevant Hit Cancel'.

If your screen displays a field for your user name and password, has the Jefferson Radiology logo, and an x-ray image, input your credentials.



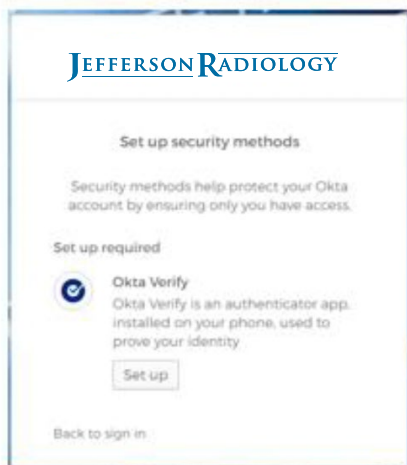
STEP 4

SET UP OKTA MULTIFACTOR

After you've logged into Okta on your desktop, you'll need to set up your multifactor identification.

On your desktop, you will see a screen to set up security methods.

Choose 'Set Up'.



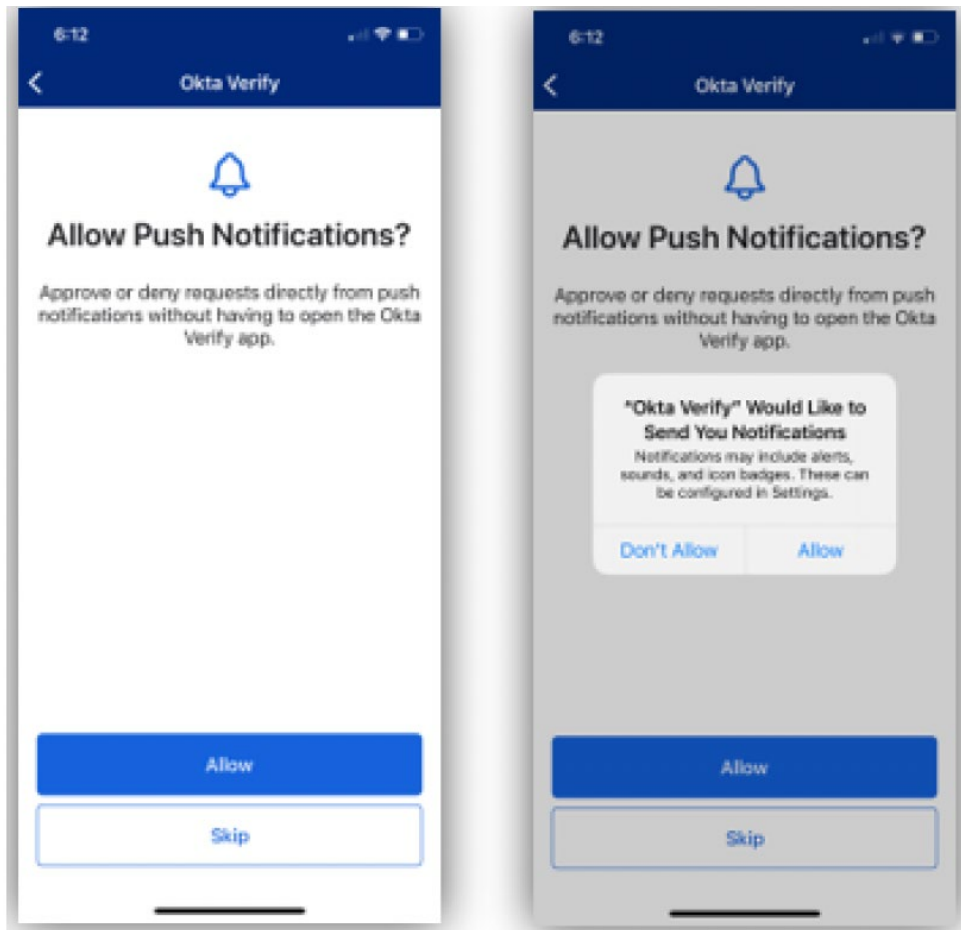
Scan the QR code with your phone, allowing Okta to complete linking the app to your desktop.



STEP 5

COMPLETE OKTA SET UP

After you've scanned the QR code from your desktop and you've received a push notification to your phone, choose 'allow' push notifications to finish set up.



USING THE OKTA APP

You have now completed the Okta mobile and desktop set up. When signing into a Jefferson application on your computer that is protected with Okta Multifactor, you will be presented with two verification options via your phone:

Option 1: Enter a Code

If you select the “Enter a code”, use the six-digit code that is listed in the Okta app on your mobile device to input into your login.radpartners.com account.

Option 2: Get a Push Notification

If you select the “Get a push notification” option, you’ll receive a push notification from Okta Verify on your mobile device prompting you to confirm your logon.

NOTE: If you receive an unexpected push notification you did not prompt, always select “No, it’s not me!”

GET OKTA SUPPORT

Need help with Okta enrollment?

If you encounter any issues or have questions during your Okta Multifactor Authentication (MFA) enrollment, our dedicated support teams are here to help.

Physician Liaison Contact Information

- Janice Berry: 860-291-6530 or jberry1@jeffersonradiology.com
- Monica Grabowy: 860-863-7389 or mgrabowy@jeffersonradiology.com
- Adam Valinsky: 860-291-6502 or adam.valinsky@jeffersonradiology.com

IT Team

- Email support@jeffersonradiology.com